



Saint Louis COUNTY POLICE

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Mr. Jeffrey B. Jensen
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Written Agreement-International Organization for Standardization(ISO)/ International Electrotechnical Commission(IEC)17025 Standard 7.8 reporting of results.

The St. Louis County Police Crime Laboratory is accredited to ISO/IEC 17025 accreditation standards and the supplemental guidelines for forensic testing laboratories. In order to comply with the guidelines established by the accrediting body and to continue issuing reports in the format your office is familiar with, the laboratory will require a written agreement of your office's acceptance for the report to include only the following: title, name/address of the Laboratory(or location where tests were performed), unique identification of the test report, page number/total number of pages, name/title of individual authorizing the test report, a signature(handwritten or electronic) of the individual authorizing the test report, name/address of submitting agency, identification of each item submitted to the laboratory, results of each item tested to include units of measurement, a list of items submitted but not tested, estimated measurement uncertainty when uncertainty affects compliance with a statutory threshold or when required by laboratory procedure, items entered into a database(CODIS/NIBIN), opinions and interpretations of the test report author, information in regard to the sampling plan when applicable, and evidence disposition.

All other relevant documents for the case to include, but not limited to: worksheets, identification of the methods used, dates of laboratory activities, data, operating parameters, deviations, sampling method, chain of custody which includes date of receipt and date of sampling will be readily available and may be distributed upon request. This is consistent with previous practices.

If you or your designee would like to agree to the simplified report as defined by ISO/IEC 17025 Standard 7.8 and continue receiving reports in the format your office is familiar with, please print, sign, date and return to the Crime Laboratory at your earliest convenience.

Name Jeff Jensen Title U.S. Attorney - ED MO
Print *Print*

Signature [Handwritten Signature] Date 3-19-2020

Sincerely,

Lisa S. Campbell, DSN 3185
Deputy Director/Quality Assurance Manager
St. Louis County Police Department-Crime Laboratory
7900 Forsyth Blvd., 4th floor
Clayton, MO 63105

CC: Colonel Jon Belmar-Chief of Police-St. Louis County Police Department



"Committed to Our Citizens Through Neighborhood Policing"